

UNITED NATIONS



NATIONS UNIES

United Nations Mission in the Republic of South Sudan  
UNMISS

**REQUEST FOR EXPRESSION OF INTEREST (REOI)**

**Provision of Printing Promotional Materials for UNMISS South Sudan**

**Closing Date for Receipt of EOI: Friday, 27 January 2023**

**Description of General Requirements:**

1. The United Nations Mission in the Republic of South Sudan (UNMISS) intends to contract **the services of a competent service provider established/based in South Sudan** for the Provision of Printing Promotional Materials UNMISS in South Sudan.

**Conditions:**

2. Interested companies are invited to submit their EOI by hand delivery or e-mail as indicated below. The EOI must include, as a minimum, the following documentation/information:
  - 2.1. Company must be registered in UN Global Marketplace (UNGM) using the link <https://www.ungm.org> or should start their registration process immediately if not registered. Companies are strongly advised to register or upgrade to Level One [1].
  - 2.2. Company's name, address, telephone, e-mail and UNGM registration number.
  - 2.3. Vendors must be registered in UNGM under the commodity (UNSPSC No. 45100000 – Printing Services) in order to participate in the solicitation for this requirement.

**Important Notice:**

3. This REOI does not constitute a solicitation. UNMISS reserves the right to change or cancel the requirement at any time during the REOI and/or solicitation process. Thus, submitting a response to this REOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued.
4. The "EOI Form" is available in "Business Opportunities" Section of the [www.ungm.org](http://www.ungm.org) website.

The EOI, clearly marked "**Provision of Printing Promotional Materials to UNMISS in South Sudan**" must be received by UNMISS no later than **16:00 hours local time in the Republic of South Sudan (GMT+2)** on **Friday, 27 January 2023**, via e-mail to: [hilowle@un.org](mailto:hilowle@un.org) with copy to [tewodrosk@un.org](mailto:tewodrosk@un.org) and [wambuguk@un.org](mailto:wambuguk@un.org) or by courier or hand delivered to the Chief Procurement Officer, UMIS Procurement Section, Room 3C/02, UNMISS Logistics Base, Tomping, South Sudan. Attention: Mohammed Hilowle/Tewodros Mekonnen.

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